



**Nacionalna turistička organizacija Crne Gore**  
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According to article 35 of the Law on public procurement ("Official Gazette of the Republic of Montenegro", number 46/06)  
The National Tourism Organisation of Montenegro hereby announces

**INVITATION**  
No. 01/07

**OPEN PUBLIC PROCUREMENT PROCEDURE**

For designing the e-learning programme website on Montenegro for German tourism market, its announcement, maintenance and promotion.

**1. Data on Principal**

Principal: National Tourism Organisation of Montenegro	Contact person: Đurišić Ivan
Address: Rimski trg 10	Zip code: 81000
City: Podgorica	Identification number: 02242508
Telephone: + 382 81 235 155	Fax: + 382 81 235 159
E-mail: <a href="mailto:ivan.djurisic@montenegro.travel">ivan.djurisic@montenegro.travel</a>	Internet service: <a href="http://www.montenegro.travel">www.montenegro.travel</a>

**2.** Public procurement subject matter – designing the e-learning programme website on Montenegro for German tourism market, its announcement, maintenance and promotion.  
Public procurement is acquired as a whole.

**3.** Public procurement does not envisage the conclusion of the framework agreement.

**4.** Estimated procurement value is up to € 70.000,00.

The offer should contain:

- exact name and address of a bidder
- bidder's reference
- total value of the offer expressed in € (with VAT included)
- completion and delivery deadline
- conditions and proof of suitability (Item 5)

**5. Bidder's conditions and suitability**

Mandatory conditions for the participation in public competition procedure:

Each bidder, during the public competition procedure must prove that:

- he/she was not convicted for criminal acts provided for by this law, that no measure was pronounced for the prohibition of performing the activity which is the subject matter of public procurement;
- he/she possesses business-professional suitability and that he settles due obligations incurred in relation to taxes and contributions, in a timely manner.

The evidence on mandatory conditions being met from this item is submitted in the shape and form envisaged by article 51 of the Law on procurement:

1. the evidence that the bidder was not validly convicted for a criminal act from article 46 and no protective measures of prohibition were pronounced for dealing with certain commercial activity – transcript from the records or appropriate offer of a competent body

2. the transcript from judicial, occupational or commercial register of the country where the bidder has his/her seat, or valid permit, i.e. licence of the body competent for the professional performance of activity
3. proof issued by the administration body competent for tax operations and by pension and health insurance body certifying the payment of tax and contribution obligations.

All suppliers are obliged to fill in the forms for the declaration of independence and ensure for the stated forms to be properly signed and to represent the integral part of the offer.

The evidence is submitted either as the original document or as certified copies and they may not be more than six months old.

**6.** It is not allowed to have possible alternative offers

**7.** The criterion for the selection of the most favourable offer is economically most favourable offer with the following sub-criteria:

- Esthetic and functional characteristics   max   45
- Completion deadline                           max   30
- Price   max   25

**8.** The interested bidders or their representatives can take over the Tender documentation each working day from the authorized person Đurišić Ivan in the premises of the National Tourism Organization of Montenegro, Rimski trg 47, Podgorica, from 10,00 a.m. to 03,00 p.m., starting from 25<sup>st</sup> February – 24<sup>th</sup> March 2008.

In order to take over the tender documentation it is necessary to effect the payment in the amount of € 50,00 to the gyro account of the National Tourism Organization of Montenegro number 510-7736-15 (with the reference to tender documentation).

**9.** The bidders shall submit the offers (original + 3 copies) in the sealed envelope with the wording „do not open prior to the official meeting of the Commission,, and with the specified tender number written on the envelope, each working day from 10,00 a.m. to 03,00 p.m., by 24<sup>th</sup> March 2008 at 03,00 p.m., by means of direct delivery to the file of the National Tourism Organization of Montenegro at the address Rimski trg 47, Podgorica, i.e. with the authorized person - Đurišić Ivan.

**10.** The public opening, where all the interested bidders are invited, will be held immediately upon the expiry of the ultimate deadline for the receipt of offers in the premises of the National Tourism Organization of Montenegro, on 24<sup>th</sup> March 2008 at 04,00 p.m., in the presence of the bidders' representative.

The offers submitted after the stated deadline, as well as those not sealed or incomplete ones will not be considered.

**11.** The participants in the tender will be informed on the result of the same within 15 days as of the day of opening at the latest.

**12.** Contact person – Đurišić Ivan.

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